

# First Aid Needs Policy

## Purpose

To ensure Carrum Downs Secondary College meets the specific first aid needs to students at school or on approved school activities. Carrum Downs Secondary College is committed to the safety of all children and young people.

## Policy

CDSC will:

- Provide first aid facilities
- ensure sufficient staff are trained in first aid and are familiar with the school's first aid procedures
- ensure there is always a first aid officer who can assist an injured or ill person and has current qualifications covering all the school's first aid requirements.
- observe their duty of care to students by providing first aid treatment within the limits of their skill, expertise, training and responsibilities.
- support first aid by providing:
  - asthma kits
  - first aid rooms
  - major first aid kits
  - portable first aid kits
- managing:
  - blood spills and bleeding students
  - syringe disposal/injuries.

## Definition

First aid involves emergency treatment and support to:

- preserve life through:
  - clearing and maintaining open airways
  - restoring breathing or circulation
  - monitoring wellbeing until the person recovers or is transferred into the care of ambulance paramedic, doctor or nurse
- protect a person, particularly if they are unconscious
- prevent a condition worsening
- promote recovery.

**Note:** The goal of first aid is not to diagnose or treat the condition.

**Evaluation:** This policy will be reviewed as part of the College's review cycle

**Related policies:** School Policy Advisory Guide – <http://www.education.vic.gov.au>

*This policy was endorsed by the College Council in June, 2016*